

## **Septic to Sewer Connection Agreement between The City of Gulf Shores and Property Owner**

This agreement is entered between the City of Gulf Shores and the applicant as follows:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Property Address (if different): Street \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Considering the mutual benefits and obligations in this agreement we agree to the terms and conditions below.

### **Terms & Conditions**

1. I (we) hereby attest that I (we), as the applicant, are the property owner, having owned the property since \_\_\_\_\_ and that the title of said property has never been disrupted to my knowledge.
2. I (we) hereby attest that the property has a functioning on-site wastewater treatment system (septic system).
3. I desire to decommission my septic system and connect to Gulf Shore Utilities Sewer per all authorities having jurisdiction. This work requires appropriate decommissioning of my septic tank and permanently connecting it to the public sewer.
4. Per program requirements, I will decommission my existing septic tank by pumping it out utilizing an AOWB-approved pumper [Alabama Onsite Wastewater Board \(AOWB\)](#), and properly abandon the septic tank following ADPH regulation [420-3-1-.35](#):

“Abandonment of a Sewage Tank - When the use of a sewage tank is discontinued; or when the system cannot be made to comply with these rules; or when the property is condemned, the tank shall be abandoned, and its further use prohibited. An abandoned tank shall be pumped out by an AOWB-licensed pumper. An empty tank may be removed at the property owner’s option, or to make room for new system components. If no replacement component is intended, the hole left by the removal of a tank shall be filled with sand or soil. An empty tank left in place shall be filled with sand or soil. The bottom of the tank may be ruptured.”

5. I understand reimbursable expenses include the reasonable, properly documented cost of work directly associated with connecting to the public sewer system. Specifically, these costs include permit fees, engineering, construction, and proper septic tank abandonment with verifiable receipts.

6. I understand no work will be eligible for reimbursement without this agreement fully executed by both parties.
7. I will allow the City, or its authorized representatives, entry onto my private property at reasonable times during the application period, period of construction, and through the Estimated Useful Life (20 years) of the improvements to enable inspection of the sewer system.
8. I will maintain a connection to the public sewer, and maintain any equipment installed on private property for its Estimated Useful Life (20 years).
9. I will release the City from any liability or future responsibility for work performed as part of this opportunity.
10. I acknowledge that improvements made to the property are made with federal funds provided under grant award GNSSP22AL0038-01-00 from the Gulf Coast Ecosystem Restoration Council to the Alabama Department of Conservation and Natural Resources (ADCNR), and under Subaward Grant Agreement #S1P26-LLRP from ADCNR to the City of Gulf Shores for the purpose of water quality improvement.
11. I am responsible for all agreements with and payments to qualified vendors, all permits, fees, and inspections.
12. I will provide the program managers at [lori@5020eng.net](mailto:lori@5020eng.net) with all required documents, receipts, permits, reports, photos, permit completion documents, and inspection reports verifying the completion of all program requirements prior to any reimbursement of eligible costs.
13. After receiving pre-approval and the required permit(s) you may proceed with the approved work. If the work is completed per the terms of this agreement, the City agrees to reimburse you for the documented actual and reasonable costs of completing eligible work in an amount not to exceed six thousand, five hundred dollars (\$6,500). Any amount over and above \$6,500 will not be reimbursed.
14. All eligible work will completed, and closing documentation submitted, within six months of receiving approval or by May 29, 2026, whichever is earlier.

The parties hereby agree to the terms and conditions set forth in this agreement. This agreement is demonstrated by their signatures below:

Property Owner:

City of Gulf Shores:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Date)

For more information visit [www.restorelittlegoon.org](http://www.restorelittlegoon.org)

Sign, Date, & return to [lori@5020eng.net](mailto:lori@5020eng.net)